

Friends of the Arlington Public Library Meeting Minutes
September 1, 2015, 7:00 PM Maple Tree Room
Central Library

- I. **Call to Order:** 7:05 PM, Present: Kimberly Rienhard-President; Kate Summers-Vice President; Eva Griffeth-Treasurer; Nada Sulaiman-Secretary; Judy Ahrenholz-Columbia Pike Representative, Linda Goldberg-Cherrydale Representative, Lynwood Sinnamon, FOAL Member, Shari Henri-Library Staff.
- II. **Approval of Minutes of Minutes of August 17, 2015 Meeting:** Eva made a motion to approve the minutes of the August 17, 2015 meeting, Linda seconded the motion, motion passed unanimously.
- III. **Library Staff Report:** (1) Shari reported that the Library Staff have been approaching the Donation Processing Team (DPT) for various requests for books. The Library has decided that all requests will now go through Shari in order to lessen any confusion for the DPT and Library Staff. (2) The Library is working with an architect regarding renovations at Central Library. Plans include improvements to technology as well as physical space. The Friends bookstore may be affected by the renovations so Shari will keep the Friends updated. (3) Book sale policies and ideas for payment of membership fees at the book sale were discussed.
- IV. **New Business:** As part of the Marta Kolda Fund, the Library is hosting a jazz music event on October 25, 2015. The event will include music, food and drinks. Shari encouraged all Board members to attend.
- V. **Book Sale:** Kimberly stated that the book sale is on Facebook. Kimberly talked to Joni about food for volunteers and asked Nada to let Joni know the number of volunteers each day. Kimberly stated that she ordered signs for Member's Night and other signs for the sale. Shari will work on finding places where the signs can be put up. Kate asked if smaller signs advertising the sale have been posted at all library branches, and Shari replied that they had. Shari will also work on making copies of the library rules to pass-out if necessary and verifying security for the sale. Kimberly said that she would make copies of the price list and maps for Neil. Eva stated that she needs three carts for the point of sale machines so they can be rolled away and locked-up at night. Nada stated that additional volunteers are needed and asked each board member to find one friend to volunteer. Kimberly stated that she would buy blank nametags for volunteers, as well as sharpies. Eva said that she is going to buy clipboards for runners on Member's Night. It was decided that the spring book sale would be held from May 12-15, 2016.
- VI. **Next Meeting:** The next meeting will be on Monday October 19, 2015 at 7:00 PM. Kate also suggested a meeting on September 30, 2015 to discuss the book sale.
- VII. **Meeting adjourned:** 8:25 PM.